

TRAVEL REQUEST PROPOSAL – STUDENT TRAINING PROGRAMS

For funded students on: NIH MARC, RISE, Bridge, NSF-STC, Genentech, BMS, CDI, VIR, LSAMP, etc. Complete this signed form when you are ready to submit an abstract and/or register. You will be notified when approved and for how much. **Please allow as much lead-time as possible for your travel request.**

Date: _____

First Name: _____ Middle: _____ Last: _____

Email: _____ Cell Phone: _____

Date of birth: _____ Notes about name for airline tickets: _____

Program: MARC U-RISE Bridge NSF-STC Gene BMS CDI VIR LSAMP

Are you applying for PhD programs this year to start next Fall? _____

When do you plan on graduating? _____

Conference/Scientific Name: _____

Location (City, State): _____ Conference Dates: _____ to _____

Your Travel dates: _____ to _____ (*Notify professors if you will miss class!*)

Is this your first meeting during the current academic year (June 1 to May 31)? YES NO

Are you presenting (select one): Poster Verbal Presentation I am **NOT** presenting*

Title of Abstract/Presentation/Paper**: _____

***You must reference the grant number and funding source on any abstract, poster, presentation, or authored paper in the acknowledgements. Ask the program office for this information.**

****If you are *not* presenting research, you are required to write a brief reflection on your experience. Please submit by email within 1 week to your Research Mentor and Program Director.**

A Conference Travel Scholarship is pending I received a Travel Scholarship for ALL or SOME

I applied for LSAMP funds I applied for COSE IRA funds I applied for other funds: _____

Enter an amount for each item below that you are requesting. Put a "N/A" for each item that you will not need.

Estimates: Airfare \$ _____ Lodging: ___ nights=\$ _____ Subsistence:(___/days @\$55/day) \$ _____

Other students going? YES NO You hope to room with _____

Other: (Shuttle/Taxi/Uber) \$ _____ Conference Registration \$ _____ **TOTAL:** \$ _____

Research Mentor Name: _____

Research Mentor **approval** (by signature or email confirmation): _____

PD approval for \$ _____ (Signature or email confirmation): _____

Notes: _____